ISO 27001: Information Security Management System (ISMS) Internal Audit Training

Objectives

- Understand the basics of continual improvement process;
- Understand the internal audit cycle;
- Understand the roles and responsibilities of the Internal Audit Lead Auditor and the Internal Audit Team on the preparation, planning, conduct and close out of internal audits;
- Learn the basics of recording observations and audit evidences; Perform document audit findings;

Pre-requisite:

Participants must be familiar with ISO 27001 standard and the information security controls. This can be achieved via the AGC Course – ISO 27001: Information Security Management System Awareness Seminar

Course Outline (2 days)

I. The Internal Audit Process
   a. Management System Overview
   b. Internal Audit Concepts and Principles
   c. Profiling the Auditor Workshop
   d. Roles and Responsibilities of an Auditor
II. Planning internal Audits
   Internal Audit Planning / Audit Planning Workshop
III. Meetings and Interviews
   a. Document Review / Meetings /Audit Behaviors
   b. Recording Observations/Opening Meeting Exercise
   c. Closing Meeting Exercise
IV. Writing Findings
   a. Components of a Finding
   b. Audit Report Content and Structure
   c. Presenting Audit Reports
   d. Nonconformities (NC) Writing Workshops

V. Closing Out Findings
   a. Who does it?
   b. Determining the need for Root Cause Analysis
   c. Implementing the Solution
   d. Follow-up Effectiveness

Who should attend?

This course is for employees and/or assigned internal auditors who will participate in the Information Security Management System (ISMS) internal audit processes of their organization, department, unit or sector.

Fee

- **Php 12,000.00 + 12% Vat**for the Training Center at The City Club Alphaland, Makati City
- **Php8,000.00 + 12% Vat**forE-Learning:
- **Php 5,000.00** for Open Distance Learning (ODL)

Note:
Early Registration Payment: Ten-Percent (10%) Discount if PAID thirty (30) days before the training date
Group Discount: Five-Percent (5%) on Three (3) or More Participants

Lecturer

Ronald A. Capacia

ITIL Certificate OLP Holder, CISCO Certified Network Associate

Contact us

📞 (02) 8800-7777 | +63 9331557830

✉️ agc@agcdevcorp.com.ph | training@agcdevcorp.com.ph

🏠 Suite 708, Fedman Suites, Salcedo Street, Legazpi Village, Makati City 1229 Philippines