

ISO 9001 Quality Management Systems (QMS) Lead Auditor PECB ANSI Certification Course



Objectives

- To acquire expertise of performing an ISO 9001 internal audit, following the ISO 19011 guidelines
- To acquire the expertise of performing an ISO 9001 certification audit, following the ISO 19011 guidelines and ISO 17021 specifications
- To acquire the expertise necessary for managing a QMS audit team
- To understand the relationship between a QMS and compliance with the requirements of different stakeholders of the organization
- To improve the ability to analyze the internal and external environment of an organization, and audit decision- making in the context of a QMS

Course Outline (5 days)

Day 1: Introduction to Quality Management

System (QMS) concepts as required by ISO 9001

- Normative, regulatory and legal framework related to Quality
- Fundamental principles of Quality

- ISO 9001 certification process
- Quality Management System (QMS)
- Detailed presentation of the clauses of ISO 9001

Day 2: Planning and initiating an ISO 9001 audit

- Fundamental audit concepts and principles
- Audit the approach based on evidence
- Preparation of an ISO 9001 certification audit
- QMS documentation audit
- Conducting an opening meeting

Day 3: Conducting an ISO 9001 audit

- Communication during the audit
- Audit procedures: observation, document review, interview, sampling techniques, technical verification, corroboration and evaluation
- Audit test plans
- Formulation of audit findings and documenting nonconformities

Day 4: Concluding and ensuring the follow-up of an ISO 9001 audit

- Audit documentation
- Conducting a closing meeting and conclusion of an ISO 9001 audit
- Evaluation of corrective action plans
- ISO 9001 surveillance audit and internal audit management program

Day 5: Certification Exam

Examination and certification

The “Certified ISO 9001 Lead Auditor” exam fully meets the requirements of the PECB Examination and Certification Program (ECP). The exam covers the following competence domains:

Domain 1: Fundamental principles and concepts in quality management

Domain 2: Quality Management System (QMS)

Domain 3: Fundamental audit concepts and principles

Domain 4: Preparation of an ISO 9001 audit

Domain 5: Conduct of an ISO 9001 audit

Domain 6: Conclusion and follow-up of an ISO 9001 audit

Domain 7: Management of an ISO 9001 audit program

General information

Certification fees are included in the exam price

Participant manual contains over 450 pages of information and practical examples

A participation certificate of 31 CPD (Continuing Professional Development) credits will be issued to the participants

In case of failure of the exam, participants are allowed to retake it for free under certain conditions

Who should attend?

- Internal auditors
- Auditors wanting to perform and lead Quality Management System (QMS) certification audits
- Project managers or consultants wanting to master the QMS audit process
- Individuals responsible for the Quality or conformity in an organization
- Expert advisors in Quality Management Systems
- Technical experts wanting to prepare for a Quality audit function

Fee

- **Php 45,000.00 + 12% Vat** for the Training Center at The City Club Alphaland, Makati City
- **Php35,000.00 + 12% Vat** for E-Learning:
- **Php30,000.00** for Open Distance Learning (ODL)

Note:

Early Registration Payment: Ten-Percent (10%) Discount if PAID thirty (30) days before the training date

Group Discount: Five-Percent (5%) on Three (3) or More Participants

Lecturer

- PECB Certified Lead Auditor

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